

# FrontDoor Registration

Follow the steps below to either register for FrontDoor and/or update electronic banking information. This function must be performed by Nonprofit Administrators.

## FrontDoor Registration

- Go to [www.cybergrants.com/frontdoor](http://www.cybergrants.com/frontdoor), then select “Register Today”

FrontDoor  
Powered by CyberGrants

Register Your Organization Learn More Help

**CyberGrants**

Developed with NPOs for NPOs.  
Claim your organization. Get verified. Experience all of CyberGrants through a single FrontDoor.

**First Time Users**  
Claiming your organization's FrontDoor profile gives your users one consolidated entry point for their CyberGrants experience, enhances security, and opens up a world of new features.  
[Learn more about Cybergrants FrontDoor.](#)

**Register Today**

**Note:** Please make sure that you have electronic copies of your organization's IRS Letter of Determination and a canceled check image or bank letter available before you begin your application.

**Existing Users**

E-mail Address

Password

Show password

Log In

[Forgot your password?](#)

- Search for your organization and begin the process to claim your organization
- Complete all required fields and click “Submit” to complete the registration process
- You will receive an email with a verification link to confirm your email address
- Your organization is reviewed for eligibility, and you will be notified once approved via email
- Once approved, login to FrontDoor to update your organization information and provide electronic banking information
- Select “Organizations” from the left menu, then select the arrow next to your organization information

CyberGrants

Home Organizations Users Company Portals Donations Payments

FrontDoor  
Powered by CyberGrants

**My Organizations**

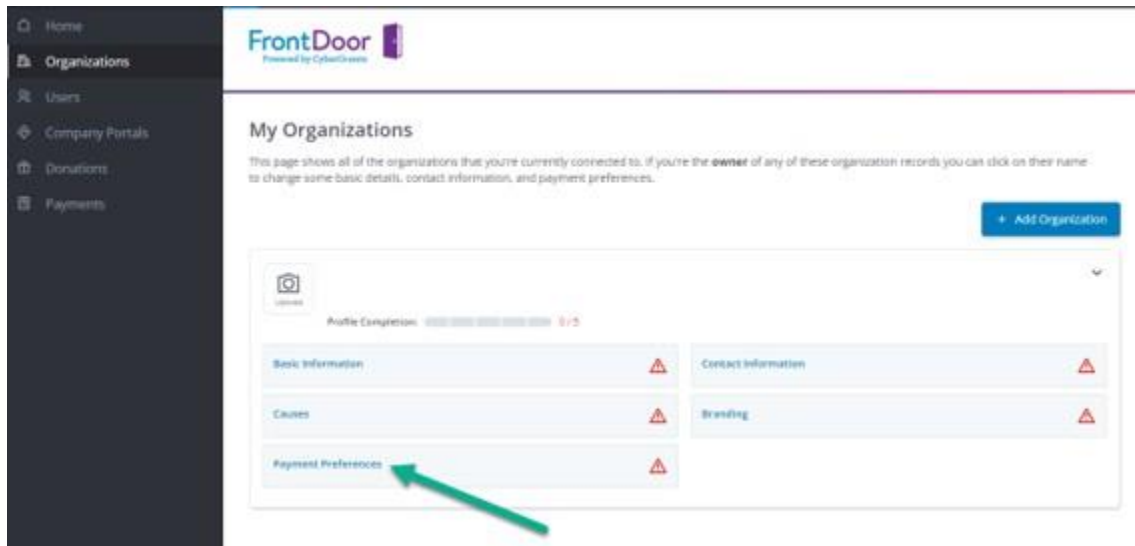
This page shows all of the organizations that you're currently connected to. If you're the **owner** of any of these organization records you can click on their name to change some basic details, contact information, and payment preferences.

+ Add Organization

Address	Tax ID/Charity ID	Owner
Profile Completion: 0/5		

# FrontDoor Registration

- Select “Payment Preferences” to provide electronic banking information



- Select “Yes” to “Do you authorize to send payments electronically to your organization?”

## Payment Preferences

Accuracy and efficiency go hand-in-hand, so help us help you “Make Incredible Happen” by ensuring that we have the latest electronic payment and a paper check mailing address for your organization.

### Electronic Payments

Receiving donations electronically is the fastest, safest, and most cost-effective way to get funds deposited directly into your account. We will email you automatically every time we make a deposit.

Do you authorize us to send payments electronically to your organization? \*

Yes

Bank Country

United States

Bank Name

Name of your banking institution - e.g. JPMorgan-Chase, Bank of America, Wells Fargo, etc.

Bank Account Type

Checking

- Complete all required fields within the Payment Preferences section – including uploading an Organization Canceled Check Image or Bank Letter.

**Note:** Financial Institution documentation (canceled check, bank letter or deposit slip) is required for verification purposes. This information must match the banking information input in the fields on this page.

# FrontDoor Registration

## Payment Preferences

Please make sure to enter the full account number including any leading zeroes (0) to ensure efficient processing. Do not add any spaces, dashes, or other punctuation to this field.

Confirm Bank Account Number

Checking/Routing Number Image

### Personal Check



Account number  
Routing transit number

### Business Check



Account number  
Routing transit number

Organization Canceled Check Image or Bank Letter

Drag & Drop your files or [Browse](#)

Upload a copy of a canceled check or a bank letter, on **bank letterhead**, with your organization's name, tax ID, and account info on it. [Download a sample bank letter \(pdf\)](#). Please do not upload copies of your bank statement, IRS 990, or your application to the bank for an account, as these will not be accepted.

Electronic Payment Contact Name

Name of the person at your organization we should contact with questions regarding your electronic payment information.

Electronic Payment Contact Email Address

× Close

Save

- Click "Save"
- Electronic banking information is reviewed by Bank of America FrontDoor Support. Please allow 5-7 business days for review.
- Once the electronic banking information is reviewed and verified, you will receive an email.

If you need additional assistance or have any questions, please contact Bank of America Program Support [frontdoor@cybergrants.com](mailto:frontdoor@cybergrants.com) or 800.218.9946.

# FrontDoor Registration

## Update Electronic Banking Information

- Go to [www.cybergrants.com/frontdoor](http://www.cybergrants.com/frontdoor) and sign in with your FrontDoor credentials under Existing Users:

FrontDoor  
Powered by CyberGrants

Register Your Organization Learn More Help

**CyberGrants**

**Developed with NPOs for NPOs.**  
Claim your organization. Get verified. Experience all of CyberGrants through a single FrontDoor.

**First Time Users**  
Claiming your organization's FrontDoor profile gives your users one consolidated entry point for their CyberGrants experience, enhances security, and opens up a world of new features. Learn more about CyberGrants FrontDoor.

**Register Today**

**Note:** Please make sure that you have electronic copies of your organization's IRS Letter of Determination and a canceled check image or bank letter available before you begin your application.

**Existing Users**

E-mail Address

Password

Show password

Log In

Forgot your password?

- Select "Organizations" from the left menu, then select the arrow next to your organization information

CyberGrants

Home Organizations Users Company Portals Donations Payments

**FrontDoor**  
Powered by CyberGrants

**My Organizations**  
This page shows all of the organizations that you're currently connected to. If you're the **owner** of any of these organization records you can click on their name to change some basic details, contact information, and payment preferences.

+ Add Organization

Address	Tax ID/Charity ID	Owner
Profile Completion: 0/5		

# FrontDoor Registration

- Select “Payment Preferences” to provide electronic banking information

Profile Completion: ✓

Basic Information	✓	Contact Information	✓
Causes	✓	Branding	✓
Payment Preferences	✓		

- Select “Change” to input your electronic banking information and update “Do you authorize us to send payments electronically to your organization?” to “Yes”

## Payment Preferences

Accuracy and efficiency go hand-in-hand, so help us help you "Make Incredible Happen" by ensuring that we have the latest electronic payment and a paper check mailing address for your organization.

### Electronic Payments

Do you authorize us to send payments electronically to your organization? \*

No

### Check Mailing Information

Payee Name \*

Payee Name (continued)

Payee Address \*

Payee Address (continued)

Payee City \*

Payee State \*

Payee ZIP/Postal Code \*

Payee Country \*  
United States

× Close

Change

- Complete all required fields within the Payment Preferences section – including uploading an Organization Canceled Check Image or Bank Letter.

**Note:** Financial Institution documentation (canceled check, bank letter or deposit slip) is required for verification purposes. This information **must** match the banking information input in the fields on this page.

# FrontDoor Registration

## Payment Preferences

Please make sure to enter the full account number including any leading zeroes (0) to ensure efficient processing. Do not add any spaces, dashes, or other punctuation to this field.

Confirm Bank Account Number

Checking/Routing Number Image

Personal Check



Account number  
Routing transit number

Business Check



Account number  
Routing transit number

Organization Canceled Check Image or Bank Letter

Drag & Drop your files or [Browse](#)

Upload a copy of a canceled check or a bank letter, on **bank letterhead**, with your organization's name, tax ID, and account info on it. [Download a sample bank letter \(pdf\)](#). Please do not upload copies of your bank statement, IRS 990, or your application to the bank for an account, as these will not be accepted.

Electronic Payment Contact Name

Name of the person at your organization we should contact with questions regarding your electronic payment information.

Electronic Payment Contact Email Address

× Close

Save

- Click "Save"
- Electronic banking information is reviewed by Bank of America FrontDoor Support. Please allow 5-7 business days for review.
- Once the electronic banking information is reviewed and verified, you will receive a notification email.
- Once complete, please log into Bank of America under company portals in FrontDoor to sync your organization record, which will verify that we have the most updated information. If you see multiple organization records once logged in, please be sure to select the FrontDoor record.

If you need additional assistance or have any questions, please contact Bank of America Program Support [frontdoor@cybergrants.com](mailto:frontdoor@cybergrants.com) or 800.218.9946.